

# City of Rossford Ohio

## City Facilities, Parks and Marina Committee Meeting

June 29, 2018

Meeting called to order: 1:30

**Present:** Chairman Jerry Staczek, Councilmen Greg Marquette and Bob Densic  
Jessica Benson, Interim City Administrator Ed Ciecka

### **City Facilities:**

Committee members discussed the methods and staffing utilized for ongoing and preventative maintenance for all city facilities. Only the Rec Center has a staff member with assigned responsibilities for ongoing maintenance. Bob Densic suggested developing and issuing a Request For Proposals (RFP) for annual Preventative Maintenance Programs (PMP's) on all City owned facilities. RFP would list primary architectural, mechanical, plumbing, electrical and fire protection systems. Committee members voted 3-0 to issue RFP. Ed Ciecka mentioned the limited staff and time available to create RFP. Densic has prototype RFP's that he will work to modify for specific use by the city. Assistance may be needed from City staff to identify major system components.

Committee members discussed Energy Savings Projects (ESP's). Toledo Edison has program for replacement of street lighting with LED fixtures. Greg Marquette asked if Ed Ciecka could check with Edison to see if other programs are available for building systems. Bob Densic suggested development of another RFP to solicit proposals from Energy Service Providers to offer project concepts and savings for all city owned facilities and parks. Densic also has prototype RFP that can be modified. Much of the information from the Preventative Maintenance Program can be used in the ESP RFP. Committee members voted 3-0 to issue RFP.

Densic asked about previously discussed plans to build a new Public Works office on the Wales Road site. Staczek noted this could free up space within the existing city building to allow for expansion of the Police, Fire/EMS areas. Both areas are undersized for current and future usage. Marquette asked about the proposed satellite station for Fire/EMS in The Crossroads. No further study has been completed. The RFRD has been working with community members on Master Planning study options – setting the course for the future of the department. The committee discussed issuing an RFP to study options for both concepts (Public Works to Wales/Reno Public Safety, and Satellite Fire/EMS) Committee would like to discuss this effort with the ongoing O'Brien Study with Economic Development and Planning Committee.

The Kotecki family has discussed their parcel behind Riverside Drive and Birch Drive. Chairman Staczek relayed they have inquired if the City would be interested in acquiring it for use as a park. Densic and Marquette discussed other development options such as a residential development. Access from Riverside Drive or Colony Court was discussed. According to the Wood County Auditors property search website, the parcel is 2.8 Acres with a 0.1 acre access drive from Riverside Drive. The parcel does abut the public right of way of Hidden Cove Court and has a approximate width of 250'. With a 50' dedicated right of way for a road, this would allow two lots of approximately 100' depth. Discussion held for further investigation.

### **Marina:**

Jerry Staczek expressed concern over dock damage from improperly docked/secured vessels. Over 30 boats only have two lines and one boat is still secured with chains which is destroying the dock. Committee members discussed sending warning letters to specific boaters. Marquette suggested giving the list of vessels to Chief Goss for his team to determine method of serving notice. Staczek suggested the committee look at an Ordinance to allow for assessing damage to docks and city property above the costs of the security deposit. Refer to Legal.

It was noted several wall docks had attachments to the concrete wall to secure dock boxes, grills, etc. Densic noted with the high waters over the past several years, dock boxes have been damaged and destroyed, and we have lost city owned garbage cans. Fastening to the asphalt is proving ineffective against the high water. Committee members agreed the best solution is to have Public Works install a continuous wood cleat along the north and west concrete walls, properly secured and sealed. This will allow both the city and dock holders to secure material without damaging the concrete walls.

The pontoon at Dock C41 extends out well past the end of the dock interfering with other boats transiting down the C-dock canal. The Committee had reassigned the boat to three spaces as a parallel dock on A-dock. The reassignment was not carried out. Ed Ciecka would examine further. Staczek would also like to discuss implications of allowing a safety hazard to exist versus moving a boater and possible legalities.

Densic noted the north and west walls of the marina had flooded over 12 times since the start of marina season, rendering boaters docks unavailable or inaccessible. This is a long time pattern that will continue for the near future. Much like the required dredging at low water times, the marina should be configured to handle the high water times. This would require bringing the break-wall and parking lot levels up, plus adding to the posts on floating docks, and replacing the north wall fixed docks with floaters. This should be looked at as part of a long-term master plan for the Marina and Vets Park. A consultant has offered to meet with Committee members on July 19<sup>th</sup> to have an initial conversation and discuss options. Other trends to look at include adding jet ski docks, kayak launch and storage racks. Improvements for the pump-out station could be funded through a DNR grant as well as options for improvements for transient dockage.

**Parks:**

Committee discussed improvements at Vet's Park that could include more frequent usage for family movie nights, or other major events taking advantage of the river front. To be discussed further with O'Brien planning effort.

Meeting adjourned: 2:50 pm.