

RECORD OF PROCEEDINGS
Minutes of Rossford City Council Meeting
Held April 10, 2017

The meeting was called to order by Mayor Neil Mackinnon followed by the Pledge of Allegiance.

ROLL CALL: Staczek, Oberdorf, Marquette, Ruse, Wagner, and Minarcin all present. Mr. Minarcin moved and Mr. Ruse seconded the motion to excuse Mrs. Eckel due to illness. All ayes. Motion carried.

APPROVAL OF MINUTES: Minutes of March 27, 2017 regular council meeting were presented to council. Mr. Oberdorf moved and Mr. Staczek seconded the motion to approve the minutes. All ayes. Motion carried.

APPROVAL OF AGENDA: Agenda for regular council meeting of April 10, 2017 was presented to council. Mr. Staczek moved and Mr. Ruse seconded the motion to accept the agenda. All ayes. Motion carried.

COMMITTEE REPORTS

Mr. Minarcin presented the Finance & Insurance committee report from March 27th, 2017 (see written report). Mr. Staczek asked if we have an answer as to when the roads in the Eagle Point Colony will be repaved and Mr. Scott responded that we do not at this time. He said the cost would be approximately \$3M for roads, curbs, and sewers and we would need additional funding to do this. Mr. Oberdorf asked for further information on the credit card and whistleblower policy and Mr. Scott said state law prohibits cash advances from credit cards and that the finance committee wanted language that would enable the city to litigate if credit card used inappropriately. He said the audit committee recommended that we create our own whistleblower policy.

REPORT OF MAYOR AND/OR ADMINISTRATOR

Mr. Scott introduced Bob Snively from Palmer Energy to answer any questions regarding the electric and gas aggregation programs. Mr. Minarcin said he had received two letters and wondered why. Mr. Snively said the first letter was the opt out letter and the second was a second reminder regarding opting out. Mr. Ruse reminded the audience that the aggregation and opt out program was something that the community voted on. Mr. Marquette asked if he knew how many had opted out and Mr. Snively did not have an answer. Mayor Mackinnon swore in new part time police officer Kurtis Myers and congratulated everyone involved in the Walleye tournament saying he had great feedback from all participants. Mr. Scott said the Recreation department will begin construction of the sport courts on April 12th, will hold a Spring Egg Hunt on April 15th at Island View Park at 11:00am, and needs to replace two rooftop HVAC units and is getting quotes now and will have legislation at the next meeting for the PACE program. An Eagle project was completed at Vets Park with the scoreboard area cleaned up and painted and mulch to be added, an arrangement with the Electrical Union Hall has been reached to allow use of the ball diamonds on their property, a blood drive is scheduled for April 14th from 1-6:00pm, the baseball preview will be on May 7th

from 3:30 to 8:00 at Vets Park, the restroom project will go out for bids soon, and the Silver Sneakers program will begin soon. Public Works department placed buoys today, brush pickup is scheduled for April 24-28, summer schedule begins the week of May 29th, have been working on storm sewers, and will need a public works committee meeting to recommend purchase of 600 tons of salt. The fire department reported 97 runs in March, is finishing up the formation of the Rescue Task Force in conjunction with the police, and said the NW Ohio fire convention is in Rossford June 16-17th. The police department faces manpower challenges this summer with two retirements and two officers off on medical. They are training a new officer and a new part-time officer was sworn in tonight. The drug take back program will be April 29th from 10:00am to 2:00pm, the bids were opened for the police firing range with two bids received and both incomplete as neither had HVAC pricing. Mr. Scott talked about the bids received for the firing range and said he would like to see council waive the competitive bidding process and award the range project and then go out for informal bids from 3 to 5 HVAC contractors. Mr. Wagner asked why we would do that as it would cost more. Mr. Scott said it would not cost more and the two companies that bid said the HVAC contractors they used wanted to do a design/build and we don't believe we need that. Mr. Ruse said if are specs were adequate he does not see why we need a design/build, it does not make sense to take off of competitive bidding if we have good specs, and recommended that this be sent back to the safety committee to look at again. Mr. Staczek agreed with Mr. Ruse saying he does not want this to be taken off the competitive bidding process. Mayor Mackinnon said this was not handled properly from the beginning, saying the design firm took too long and when it finally was done it was not correct. Mr. Ruse said we should send out for rebid and offer an alternative bid involving the HVAC. Mr. Scott said he then needs a safety committee ASAP.

Rite Aid will again be holding their Children's Miracle Network Car Show on May 7th, the Bass Pro Walleye Tournament was a big success even though attendance was below expectations, Arbor Day will be April 28th at Vets Park at 10:00am, and the marina will open on April 15th with day shift guards beginning on May 5th and full time guards on May 8th. He said that Ohio Geese Control will be at Vets Park on April 15th from 1-2:00pm to meet and greet the public with the inclement weather site at the Rec Center.

CORRESPONDENCE

Council was informed of an invitation received from the Area Office on Aging for a special breakfast meeting on Monday, May 8th at 8:00am Parkway Place for NW Ohio legislators and elected officials. They were also advised of a notice received for a public hearing to be held in Waterville on April 19th at 6:00pm to discuss proposed bridge replacement of the SR 64 bridge over the Maumee River at the Lucas-Wood County line.

ORDINANCES

#2017 – 29 - AN ORDINANCE AUTHORIZING CERTAIN CHANGES TO THE EXPENSE APPROPRIATION AND ESTIMATE OF REVENUES FOR THE YEAR BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017 AMENDING ORDINANCE 2016-48 REFLECTING A TIF AGREEMENT WITH HARMON LAND DEVELOPMENT AND DECLARING AN EMERGENCY.

Mr. Oberdorf moved and Mr. Staczek seconded the motion to read by title only. All ayes. Motion carried. Mr. Scott said this is a budget adjustment to get in line with our financing. Mr. Oberdorf moved and Mr. Minarcin seconded the motion to suspend with the second and third readings. Audience comments were requested and none received. Vote on the motion all ayes. Motion carried. All ayes. Motion carried. Mr.

Oberdorf moved and Mr. Minarcin seconded the motion to declare an emergency. All ayes. Motion carried. Mr. Ruse moved and Mr. Wagner seconded the motion to amend Section 1 revenue from \$3.5M to \$3,050,000 million. All ayes. Mr. Oberdorf moved and Mr. Minarcin seconded the motion to adopt as amended. All ayes. Motion carried.

RESOLUTIONS

#2017-05 - A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE WOOD COUNTY STORM WATER COALITION FOR STORM WATER MANAGEMENT ACTIVITIES WITHIN THE CITY OF ROSSFORD AND DECLARING AN EMERGENCY

Mr. Staczek moved and Mr. Wagner seconded the motion to read by title only. All ayes. Motion carried. Mr. Scott this resolution is in response to the information presented at the last meeting by the Wood County Engineers office and their ability to handle the management of our storm water activities. Mr. Marquette asked what the cost of this will be and Mr. Scott said slightly over \$2,000 a year. Mr. Ruse moved and Mr. Minarcin seconded the motion to suspend with the second and third readings. Audience comments were requested and none received. Vote on the motion all ayes. Motion carried. Mr. Ruse moved and Mr. Minarcin seconded the motion to declare an emergency. All ayes. Motion carried. Mr. Ruse moved and Mr. Minarcin seconded the motion to adopt. All ayes. Motion carried.

#2017 – 06 - RESOLUTION ADOPTING POLICIES TO THE CITY OF ROSSFORD POLICY MANUAL RELATING TO USE OF CITY CREDIT CARDS AND ESTABLISHING A WHISTLEBLOWER POLICY.

Mr. Staczek moved and Mr. Wagner seconded the motion to read by title only. All ayes. Motion carried. Mr. Scott said this has been reviewed by finance committee. This was given a first reading only.

COUNCIL REMARKS

Mr. Oberdorf said the summer theatre program will be presenting Willy Wonka this summer. Mr. Wagner wished everyone a Happy Easter and reminded them of the Easter Egg Hunt 4/15 at 11:00am.

Mr. Minarcin wished everyone a Happy Easter and asked Chief Goss if we have any places in Rossford like in Whitehouse where a speed limit is posted that does not meet state guidelines. Mr. Heban said we have no issue like that.

AUDIENCE REMARKS

Don Leary, 335 Riverside Dr. pointed out that there are 229 days until the November election and that the Eagle Point Colony residents will be watching council closely to see what happens with their roads.

Several Notre Dame students attending as part of their government class introduced themselves.

Mr. Staczek moved and Mr. Oberdorf seconded the motion to adjourn. All ayes. Motion carried.

Neil A. MacKinnon III
Mayor

Robert P. Watrol
Clerk of Council