

RECORD OF PROCEEDINGS
Minutes of Rossford City Council Meeting
Held April 27, 2015

The meeting was called to order by Mayor Neil Mackinnon III followed by the Pledge of Allegiance.

ROLL CALL: Staczek, Oberdorf, Marquette, Ruse, Wagner, and Minarcin all present. Mrs. Eckel is expected shortly.

APPROVAL OF MINUTES: Approval of regular council meeting minutes of April 13, 2015. Mr. Oberdorf moved and Mr. Staczek seconded the motion to approve the minutes. All ayes. Motion carried.

APPROVAL OF AGENDA: Agenda for regular council meeting of April 27, 2015 was presented to council. Mr. Wagner moved and Mr. Ruse seconded the motion to accept the agenda. All ayes.

COMMITTEE REPORTS

Finance & Insurance committee report from April 13th was presented by Mr. Minarcin (see written report). *Mrs. Eckel entered the meeting during the reading of the report.* Mr. Marquette asked Chief Drouard if he sees any other repairs beyond the \$63,000 estimate and was told no. Mr. Staczek said this truck has had several serious problems according to Carfax, wondered if we were throwing good money after bad, and asked if we will have this truck for a while or are we still looking for something else. Chief Drouard said he estimates this truck will last another 10-12 years with annual maintenance in the \$6-8,000 range. Mr. Ruse said the financial aspects of this were weighed looking at what fire levy money is available along with discussion regarding talking to neighboring communities regarding the next truck being a shared purchase.

REPORT OF MAYOR AND/OR ADMINISTRATOR

Mr. Ciecka said there are currently 32 available marina spaces which is on a par with last year, noted that the administration had granted a permit for the Memorial Day parade, and updated council on the Waste Management conversion program. He said trash and recycling carts are being delivered now as they try to get ahead of the June 1 startup date but that residents can begin using the carts immediately and that alley service for only alley (Osborn/Hillsdale) will be abandoned. The 96 gallon carts can be swapped for a smaller 64 gallon cart begin in June and a mailer will be coming out shortly explaining the entire process. Mr. Minarcin asked if the mailer will have language about where carts are to be placed and the time they can be put out/brought back. Mr. Ciecka said a new set of regulations has been submitted to the zoning committee and they will meet and present an ordinance to include in our municipal code.

Mayor Mackinnon said that the Glenwood Rd. bridge project and the Hillside Dr. sidewalk project are both on schedule. He invited Dan Creps, Rossford Schools superintendent to speak. Mr. Creps said he was there on behalf of the RBOE and expressed gratitude for city council support in passing the resolution in favor of the school levy. He said he was here to answer any questions and asked everyone to please vote.

CORRESPONDENCE

Council was informed of letter from Rossford American Legion regarding the Memorial Day parade. Administration has already approved request to hold parade on Sunday, May 24th at 1:30pm.

ORDINANCES

#2015 – 14 - AN ORDINANCE ENACTING ROSSFORD MUNICIPAL CODE CHAPTER 726, RENTAL DWELLING REGISTRATION.

Mr. Oberdorf moved and Mr. Minarcin seconded the motion to read by title only. All ayes. Motion carried. Mr. Marquette explained that this ordinance is a result of an idea of Mr. Zuchowski as a way to police rental properties in town and asked that this be given three readings. Mr. Zuchowski as city zoning inspector said prior ordinances have addressed grass cutting, snow removal, and public nuisances all of which primarily deal with rental properties. He said of the 2800 dwellings in town, 756 are renter occupied. He said 80-90% of his time is spent dealing with rental properties. He said this ordinance will require rental property owners to register with the city providing their name, address, email, tenants names, and a local manager to represent them if more than 35 miles from Rossford. This will allow for annual inspections to be done both externally and internally, a one-time registration fee, and fee for inspections. He noted this has been done in other communities and said self-inspections will be allowed as long as no violations. Mr. Ruse said the penalty is only a fourth degree misdemeanor and what if they are repeat offenders. Mr. Heban said the penalty can be escalated for repeat offenses. Mr. Wagner asked if we looked at data from other communities and did it show this was beneficial. Mr. Zuchowski said he had discussions with other zoning inspectors and that it does start slow with poor cooperation initially but that eventually it is beneficial. Mr. Oberdorf said he thinks we should be vigorous with this and tighten up the enforcement steps even more. Mr. Marquette said another benefit of this is that it will let us know who the renters are and determine if they are paying city tax. Mayor Mackinnon commended Mr. Marquette and his committee for this saying it will make us a better community. This was given a first reading only.

#2015- 15 - AN ORDINANCE AUTHORIZING THE AMENDMENT OF THE ZONING MAP OF THE CITY OF ROSSFORD AND ADOPTING A NEW ZONING MAP OF THE CITY OF ROSSFORD

Mr. Wagner moved and Mrs. Eckel seconded the motion to read by title only. All ayes. Motion carried. Mr. Ciecka said the planning commission had held a hearing on this property (1245 Schreier) and recommended the change to C-2. He said property is currently zoned R-1A even though it has always been a commercial property throughout its history. The current owner has a prospective buyer for the property and needs it zoned commercial for lending and insurance purposes. Mr. Zuchowski the zoning inspector said the property is currently non-conforming but in 1973 when it was built was zoned commercial but over the years the zoning map has been changed and this area was zoned R-1A. Mayor Mackinnon said the buyer intends to use this as the headquarters for his outpatient therapy business with an approximately \$1M payroll. Mr. Wagner asked if there were any citizen concerns expressed and was told the biggest concern was with the lighted signs of a business adjacent to this property.

Mr. Minarcin moved and Mrs. Eckel seconded the motion to suspend with the second and third reading. Audience comments were requested and none received. Vote on the motion all ayes. Motion carried. Mr. Minarcin moved and Mrs. Eckel seconded the motion to adopt. All ayes. Motion carried. Mayor Mackinnon had the prospective buyer introduce himself and he said his business is licensed to do physical, speech, and occupational therapy with most of it occurring off site. He said he has two office staff with most business done online.

#2015 – 16 - AN ORDINANCE AUTHORIZING THE AWARD OF A CONTRACT FOR THE 2015 STREET PAVING PROGRAM; AND DECLARING AN EMERGENCY.

Mr. Oberdorf moved and Mrs. Eckel seconded the motion to read by title only. All ayes. Motion carried. Mr. Ciecka said six bids were received and opened on April 22nd with the low bidder being the Shelley Company who the city engineer has recommended be awarded the bid. Mr. Ciecka listed the streets to be done and Mr. Minarcin explained the only the section north of Hoffman Rd. was being done on Windsor. Mrs. Eckel said the Shelley Co. is really good and probably the best she has ever worked with on projects. Mr. Marquette asked if there are different grades of asphalt that may give a longer life and Mr. Ruse explained there are but we follow the ODOT specs based on traffic counts. Mrs. Eckel agreed with Mr. Ruse saying that following ODOT specs usually works well.

Mrs. Eckel moved and Mr. Oberdorf seconded the motion to suspend with the second and third reading. Audience comments were requested and none received. Vote on the motion all ayes. Motion carried. Mrs.

Eckel moved and Mr. Oberdorf seconded the motion to declare an emergency. All ayes. Motion carried. Mrs. Eckel moved and Mr. Oberdorf seconded the motion to adopt. All ayes. Motion carried.

#2015 – 17 - AN ORDINANCE AUTHORIZING REPAIR OF TOWER 29, THE FIRE LADDER TRUCK FOR THE ROSSFORD FIRE DEPARTMENT AND DECLARING AN EMERGENCY.

Mr. Wagner moved and Mr. Staczek seconded the motion to read by title only. All ayes. Motion carried. Mayor Mackinnon said this was covered mostly in the finance & insurance report. He said repairs will be about \$70,000 and a new truck would be about \$700,000 and as long as the current truck is sitting in the garage and not operable it is doing no good for the city. Mr. Ciecka said that the transfer of \$21,000 from the general fund towards this repair bill would be treated as a loan and repaid in future years from annual proceeds of the existing fire levy. Mr. Minarcin asked what is Tower 29 and Chief Drouard said that is the designation for the aerial ladder tower. Mr. Wagner moved and Mrs. Eckel seconded the motion to suspend with the second and third reading. Audience comments were requested and Jeff Appelhans, 177 Hannum questioned if this is tied to the 3.5 mill levy which is up for renewal and what if it fails, how this loan would be paid back. Mr. Wagner explained that the \$21,000 loan is not tied to the 3.5 mill levy but to the fire levy which is in place until 2019. Vote on the motion all ayes. Motion carried. Mr. Wagner moved and Mrs. Eckel moved seconded the motion to declare an emergency. All ayes. Motion carried. Mr. Wagner moved and Mrs. Eckel seconded the motion to adopt. All ayes. Motion carried.

RESOLUTIONS

#2015 – 05 - A RESOLUTION AUTHORIZING THE CITY PARKS & RECREATION DIRECTOR OF THE CITY OF ROSSFORD TO SUBMIT AN APPLICATION TO THE OHIO DEPARTMENT OF NATURAL RESOURCES OHIO NATUREWORKS GRANT PROGRAM AND TO EXECUTE CONTRACTS AS REQUIRED AND TO DECLARE AN EMERGENCY

Mr. Oberdorf moved and Mr. Staczek seconded the motion to read by title only. All ayes. Motion carried. Mr. Kovacevic explained that this grant would be used to repair and renovate the tennis courts and basketball court at Veterans Park. The tennis courts would be converted to a multi-purpose surface for tennis, basketball, and volleyball and the existing basketball court to a gazebo area. The total cost of the project is estimated at \$92,000 and the maximum award from the grant if approved would be \$47,000 plus another \$7-10,000 commitment from the RBA. This would step one in improving Veterans Park. Mrs. Eckel moved and Mr. Oberdorf seconded the motion to suspend with the second and third reading. *Mr. Ruse moved and Mr. Staczek seconded the motion to amend the section 4 of the resolution to delete “make real estate available” and change to “meet the required grant deadline”.* All ayes. Motion carried. Mrs. Eckel then again moved and Mr. Staczek seconded the motion to suspend with the second and third reading. Audience comments were requested and none received. Vote on the motion all ayes. Motion carried. Mrs. Eckel moved and Mr. Staczek seconded the motion to declare an emergency. All ayes. Motion carried. Mrs. Eckel moved and Mr. Staczek seconded the motion to adopt. All ayes. Motion carried.

#2015 – 06 - A RESOLUTION PURSUANT TO REVISED CODE SECTION 5705.03(B) REQUESTING THE COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE CITY OF ROSSFORD AND OTHER FINANCIAL INFORMATION, AND DECLARING AN EMERGENCY.

Mr. Staczek moved and Mrs. Eckel seconded the motion to read by title only. All ayes. Motion carried. Mr. Ciecka said this is the first step to determine what the anticipated revenue would be from either the renewal or replacement of the existing 3.5 mill levy. Mr. Ruse moved and Mr. Minarcin seconded the motion to suspend with the second and third reading. Audience comments were requested and none received. Vote on the motion all ayes. Motion carried. Mr. Ruse moved and Mr. Minarcin seconded the motion to declare an emergency. All ayes. Motion carried. Mr. Ruse moved and Mr. Minarcin seconded the motion to adopt. All ayes. Motion carried.

COUNCIL REMARKS

Mr. Staczek asked Mr. Heban to clarify the rules regarding his attempt to abstain from voting on the school levy resolution at the last meeting, asked that the number of traffic signs on Hillside Drive be reduced, and requested that the U.S. Coast Guard be added to the agenda for the next meeting. Mr. Heban explained that when council rules differ from Robert's Rules that council rules apply.

Mr. Oberdorf asked if the finance committee would need a committee of the whole meeting in May to discuss road financing. Mr. Ciecka said that the administration and the committee were not ready yet.

Mr. Ruse moved and Mrs. Eckel seconded the motion to suspend with the May Committee of the Whole meeting. All ayes. Motion carried.

Mrs. Eckel said she is excited to see the sidewalks installed on Hillside Drive and also by the delivery of the new trash carts. She wondered if residents need to call Columbia Gas or Miller Pipeline for reseeding of areas not properly finished. Mayor Mackinnon said to call him or Mr. Kolb with the addresses and they will contact. Mrs. Eckel said she would like to schedule a time to inspect the area around the new Jennings Rd. pump station with representatives from NWWSD because she is a little nervous about the restoration. She congratulated the RHS Drama Dept. for an excellent production of the Little Mermaid.

Mr. Marquette said he had been requested by Bob Densic to see if committee minutes could be added to the website. Mr. Watrol explained that when minutes are emailed to him they are sent to Mr. Appt to be added to the website.

Mr. Ruse questioned a procedural matter concerning Roberts Rules which Mr. Heban clarified.

Mr. Wagner said the fire hydrant at Maple/Dixie has been out of service for over a year and Maybar Drive needs a repair to repaving from a water main break and asked that NWWSD be notified again.

Mr. Ciecka said the city will repair the Maybar Drive problem. He said the RHS theatre production and the art festival were both fantastic and encouraged everyone to vote on May 5th.

Mr. Minarcin said most lawns where the gas company dug look terrible despite their representative telling us last year they would be back to the original appearance, asked who is to be called regarding stray cats, and said we should consider creating a Recreation Center Foundation. Mr. Heban said people now contact the police regarding the cats and hopefully we will have a brochure soon for the police to hand out regarding contacting Humane Ohio.

AUDIENCE REMARKS

Jeff Appelhans, 177 Hannum asked again if the lawns were going to get over seeded. Mrs. Eckel said she did not know and it would depend on the contractor. Mayor Mackinnon said to let him or Mr. Kolb know if the area dug up by Columbia Gas last year is not growing back satisfactorily and they will let them know.

Mayor Mackinnon had several RHS students in attendance for a government class introduce themselves.

Mr. Staczek moved and Mr. Oberdorf seconded the motion to adjourn. All ayes. Motion carried.

*Neil Mackinnon III
Mayor*

*Robert P. Watrol
Clerk of Council*