

**RECORD OF PROCEEDINGS**  
Minutes of Rossford City Council Meeting  
Held August 10, 2020

The meeting was held via public conference call due to Covid-19 stay-in-place order and was called to order by Mayor Mackinnon.

**ROLL CALL:** Oberdorf, Eckel, Marquette, Ruse, and Densic all present. Mr. Oberdorf moved and Mr. Densic seconded the motion to excuse Mr. Staczek. All ayes. Motion carried. Mr. Oberdorf moved and Mr. Densic seconded the motion to excuse Mr. Heban. All ayes. Motion carried.

**APPROVAL OF MINUTES:** Minutes of July 13, 2020 regular council meeting were presented to council. Mr. Densic moved and Mrs. Eckel seconded the motion to approve the minutes. All aye except Mr. Oberdorf who abstained. Motion carried.

**APPROVAL OF AGENDA:** Agenda for regular council meeting of August 10, 2020 was presented to council. Mr. Oberdorf moved and Mr. Marquette seconded the motion to accept the agenda. All ayes. Motion carried. *Mr. Staczek entered the meeting but said due to technical problems he may drop off.*

**PRESENTATION:** Nolan Kieper did an on-screen presentation regarding his proposed Eagle Scout project. He is asking for permission to place flag-disposal boxes in three locations in the city. The boxes will be wooden (4x3x3feet) that he will build and be placed at the Rec Center, the city offices, and the library. Mayor Mackinnon thanked him saying this was a true patriotic project. Mrs. Eckel asked who will pick up and dispose of the flags and was told either the fire department or his scout troop. Chief Drouard suggested a box at the VFW or American Legion versus city offices or the library and said the fire department would have no problem picking up.

**PETITION:** John and Savannah Mercurio had delivered a petition to the city. John said he circulated this petition to residents on Colony Rd. from Eagle Point Rd. to the Colony gates advocating for allowing parking on Colony Rd. Ms. Murray said earlier the city received a petition from residents asking for no parking on Colony Rd. Mrs. Eckel thanked John and Savannah for going door to door to circulate the petition. Mr. Ruse said during the construction Colony Rd. had temporary no parking and that the Colony Association and other residents were for keeping it no parking as only way in and out of the Colony and that one resident parks 4-5 cars that are there as soon as you turn the corner from Eagle Point Rd. and that the public works committee feels that for safety reasons Colony should be no parking. Mr. Oberdorf said if we are not going to allow parking on Colony Rd., we need to look at other areas of the city also and hear from the Chief regarding safety. Chief Drouard said he would need to look at further and Chief Kitzler said could look at possibly moving parking further from the corner. Mr. Marquette said need to look at how many parking spots we're talking about. Mr. Densic said to look at standards, guidelines, and recommendations and come up with a standard for the city. Mrs. Eckel asked Chief Kitzler if we could limit who can park on the street and the number of cars they can park and was no, anyone can park in a public parking spot as long as moved within 24 hours.

**COMMITTEE REPORTS**

Finance & Insurance committee report from July 27, 2020 was presented by Mr. Densic (see written report).

Marina committee report from July 29, 2020 was presented by Mr. Densic (see written report). Mayor Mackinnon said the deck and electrical has been removed from the portable trailers in front of Eagle Point School prior to their donation to a food bank in Defiance, OH. and that they will be picked up the week of September 19<sup>th</sup>.

## **REPORT OF MAYOR AND/OR ADMINISTRATOR**

Ms. Murray thanked all city employees and citizens for their continued efforts and patience during this period, said we will need a second meeting in August in order to pass the assessments for the road work, and she will need a motion to amend the language in Ordinance #2020-51. The Colony project is almost complete and anyone with any concerns should contact the city after September 1 if not resolved. She said the Eagle Point Rd. project is almost complete with NWWSD going to reseed after Labor Day, Deimling Rd. is much improved, and the curb has been cut back by the high school. Mrs. Eckel asked her what about the stones and equipment still in yards and Ms. Murray said they will be coming back to finish up and will she will reach out to them for a timeline. Mr. Densic asked if the SR65/Lime City roundabout on schedule and was told no.

Mayor Mackinnon said that at the August 24<sup>th</sup> meeting he can update council on the Master Plan and maybe make an announcement about 2-3 economic development projects. At that meeting he will ask council to approve his appointment of Tom Audette, a retired general and civil engineer, to the vacant Economic Development Director position.

## **CORRESPONDENCE**

Three pieces of correspondence were read to council. These were letters of appreciation or recognition from Chief Kitzler to Officers Socie, Williams, and Goss Sr..

## **ORDINANCES**

**#2020 – 44 - AN ORDINANCE TO PLACE ON THE BALLOT AT THE NEXT GENERAL ELECTION A CHARTER AMENDMENT TO CHANGE THE QUALIFICATIONS OF THE COUNCIL OF THE CITY OF ROSSFORD, AND TO DECLARE AN EMERGENCY. SECOND READING**

Mr. Oberdorf moved and Mr. Marquette seconded the motion to read by title only. All ayes. Motion carried. Mayor Mackinnon is in support of this and said if someone is old enough to vote they should be able to run for office. Mr. Densic said he is in support of this but recommended this go to three readings as to late to get on the November ballot anyway. Attorney Heban said that is correct it will not make the November ballot and needs five votes to pass. This was given a second reading only. *Mr. Staczek did not respond when asked to vote and was absent for remainder of meeting.*

**#2020 – 48 - AN ORDINANCE AUTHORIZING THE ADMINISTRATION TO CONVEY CERTAIN REAL PROPERTY TO THE WOOD COUNTY PORT AUTHORITY, AND DECLARING AN EMERGENCY.**

Mr. Densic moved and Mr. Oberdorf seconded the motion to read by title only. All ayes. Motion carried. Mayor Mackinnon encouraged council to pass this evening. Ms. Murray said this is the property that will go to Habitat of Humanity. Mr. Densic moved and Mrs. Eckel seconded the motion to suspend with the second and third reading. Audience comments were requested and none received. Vote on the motion all ayes. Motion carried. Mr. Densic moved and Mrs. Eckel seconded the motion to declare an emergency. All ayes. Motion carried. Mr. Densic moved and Mrs. Eckel seconded the motion to adopt. All ayes. Motion carried.

**#2020 - 49 - AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR TO PURCHASE GENERAL LIABILITY AND PROPERTY INSURANCE COVERAGE; AND DECLARING AN EMERGENCY.**

Mr. Densic moved and Mr. Oberdorf seconded the motion to read by title only. All ayes. Motion carried. Ms. Murray said this is the city property and liability insurance and as the second-year option is above \$50,000 council needs to approve. Mr. Densic moved and Mr. Marquette seconded the motion to suspend with the second and third reading. Audience comments were requested and none received. Vote on the motion all ayes. Motion carried. Mr. Densic moved and Mr. Marquette seconded the motion to declare an emergency. All ayes. Motion carried. Mr. Densic moved and Mr. Marquette seconded the motion to adopt. All ayes. Motion carried.

**#2020 - 50 - AN ORDINANCE CREATING A SPECIAL REVENUE FUND FOR THE CORONAVIRUS RELIEF FUND (CRF) YEAR 2020.**

Mr. Marquette moved and Mr. Densic seconded the motion to read by title only. All ayes. Motion carried. Mr. Densic moved and Mrs. Eckel seconded the motion to suspend with the second and third reading. Audience comments were requested and none received. Vote on the motion all ayes. Motion carried. Mr. Densic moved and Mr. Marquette seconded the motion to declare an emergency. All ayes. Motion carried. Mr. Densic moved and Mr. Marquette seconded the motion to adopt. All ayes. Motion carried.

**#2020 – 51 - AN ORDINANCE ESTABLISHING LEGISLATION FOR THE CONSENT OF THE CITY OF ROSSFORD TO THE DEPARTMENT OF TRANSPORTATION (ODOT) TO UTILIZE BRIDGE INSPECTION PROGRAM SERVICES, AND DECLARING AN EMERGENCY.**

Mr. Oberdorf moved and Mr. Marquette seconded the motion to read by title only. All ayes. Motion carried. Mr. Marquette moved and Mrs. Eckel seconded the motion to amend the ordinance pursuant to the request of the administrator by changing the language in Section 2 from “State shall assume to pay” to “The LPA agrees to pay”. All ayes. Motion carried. Mr. Marquette moved and Mr. Oberdorf seconded the motion to suspend with the second and third reading. Audience comments were requested and none received. Vote on the motion all ayes. Motion carried. Mr. Densic moved and Mrs. Eckel seconded the motion to declare an emergency. All ayes. Motion carried. Mr. Densic moved and Mrs. Eckel seconded the motion to adopt as amended. All ayes. Motion carried.

**RESOLUTIONS**

**#2020-18 - A RESOLUTION SUBMITTING VOTES TO FILL A VACANT BOARD SEAT ON THE NORTHWESTERN WATER AND SEWER DISTRICT. SECOND READING**

Mr. Densic moved and Mr. Marquette seconded the motion to read by title only. All ayes. Motion carried. Mr. Densic said he had received a response from Charles Latta to his four questions who said the COVID-19 pandemic is the biggest challenge right now to the district in ensuring the delivery of safe water while continuing to deliver services in a cost effective manner, that his priority as a board member is to ensure services delivered in a cost-effective manner and that projects proposed are necessary, prioritized, and meets the needs of the customer with proper annual allocations for maintenance, and he supports a working five year plan updated annually and a performance audit. Ms. Murray said he is currently the mayor of McComb and will resign that position if elected to the NWWSD board. Mr. Densic moved and Mr. Marquette seconded the motion to vote for Charles Latta as our first choice. All ayes. Motion carried. Mr. Densic moved and Mr. Marquette seconded the motion to suspend with the third reading. Audience comments were requested and none received. Vote on the motion all ayes. Motion carried. Mr. Densic moved and Mr. Marquette seconded the motion to adopt. All ayes. Motion carried.

**COUNCIL REMARKS**

Mr. Densic asked for an update on the status of the Waste Management recycling program and Ms. Murray said all residents should have already or will receive a postcard on how to setup if they want to remain in the recycling program. Mr. Densic also added that the marina guards are doing a great job.

**AUDIENCE REMARKS**

None

*Mrs. Eckel moved and Mr. Marquette seconded the motion to adjourn. All ayes. Motion carried.*

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Neil A. Mackinnon III  
Mayor

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Robert P. Watrol  
Clerk of Council