

**RECORD OF PROCEEDINGS**  
Minutes of Rossford City Council Meeting  
Held September 12, 2016

The meeting was called to order by Mayor Neil Mackinnon followed by the Pledge of Allegiance.

**ROLL CALL:** Staczek, Marquette, Ruse, and Minarcin all present. Mr. Ruse moved and Mr. Minarcin seconded the motion to excuse Mr. Oberdorf and Mr. Wagner. All ayes. Motion carried. Mrs. Eckel is expected shortly.

**APPROVAL OF MINUTES:** Minutes of August 22, 2016 regular council meeting were presented to council. Mr. Minarcin moved and Mr. Staczek seconded the motion to approve the minutes. All ayes. Motion carried.

**APPROVAL OF AGENDA:** Agenda for regular council meeting of September 12, 2016 was presented to council. Ordinance #2016-42 and discussion of Wales Rd. property were added to the agenda. *Mrs. Eckel entered the meeting at this time.* Mr. Ruse moved and Mr. Staczek seconded the motion to approve the agenda as amended. All ayes. Motion carried.

**COMMITTEE REPORTS**

Finance & Insurance committee report from August 22, 2016 was presented by Mr. Minarcin (see written report). Mr. Minarcin asked if Mr. Ruse's question regarding our share of the cost on Resolution 2016-26 was answered. Chief Drouard explained that the five participants share the cost equally. Mr. Ruse said he had asked Mrs. Freeman about getting an agreement that would explain this more clearly, especially if new participants are added. Chief Drouard explained that this originated with a FEMA grant for the radio tower and that the individual city administrators and fire chiefs have agreed that any new participants would pay a radio cost charge thus lessening our fee.

Public Works committee report from September 6, 2016 was presented by Mrs. Eckel (see written report). Mrs. Eckel said the public works committee would like a committee of the whole meeting to discuss the 50% tax credit ballot issue and ways to deal with that as in the SR65 road project funding because it could be another twenty years before we were considered again.

*Mrs. Eckel moved and Mr. Marquette seconded the motion to hold a committee of the whole meeting on September 19<sup>th</sup>, 2016 for the purpose of discussion of the 50% tax ballot issue, SR65 project, and signalization project.*

**REPORT OF MAYOR AND/OR ADMINISTRATOR**

Mr. Scott reported that the Rec Center will have a Parent Night Out on September 24<sup>th</sup> from 5:30 to 11:30 at a cost of \$20 per child, that a bonfire will be held on October 5<sup>th</sup> at Veterans Park for the high school, the Karen Swartz Memorial Run will be on October 8<sup>th</sup>, the Halloween Parade will be October 30<sup>th</sup>, and he would like to see council schedule Trick or Treat night on October 31<sup>st</sup>. Mayor Mackinnon said he is meeting with the Toledo mayor on Friday and will find out when Toledo is having theirs and we can then schedule ours at the next meeting. Mr. Scott said Colony Rd. remains closed, that the pump station removal is completed, and there is an ordinance added to the agenda tonight regarding curbing as part of the repaving. He said it is probably 2-3 weeks before completion. He said the Lime City Bridge still appears to be on schedule with expected opening on September 18<sup>th</sup>. He noted that brush pickup will be the week of September 26<sup>th</sup> for BRUSH only. He welcomed Chief Drouard back from medical leave, said the fire department has hired three new people, and that Medic 30 is out of service until Friday. He also said that our newest full time police officer will be sworn in this evening and that our new AP clerk Jessica Benson started last Tuesday.

Mayor Mackinnon swore in new full time police officer Wesley Socie.

### **WALES ROAD PROPERTY**

Mayor Mackinnon said he was approached by Mike Welch regarding renting the house that is next to the public works area on Wales Rd. He said that after consulting with Mr. Heban it was thought that \$700 a month was appropriate with the renter being responsible for the grounds and any repairs. Mrs. Eckel asked if we could hire a property management company to oversee our rental properties rather than making Mr. Kolb responsible. Mr. Scott said he has tried several companies but none were interested. Mayor Mackinnon said that's why this is a triple net lease so that the renter handles any problems rather than calling Mr. Kolb. Mr. Staczek said he will put Mr. Scott in touch with some property managers he knows.

*Mr. Minarcin moved and Mr. Ruse seconded the motion to allow the rental of the Wales Rd. home for \$700 a month triple net. All ayes. Motion carried.*

*Mr. Staczek moved and Mr. Ruse seconded the motion to go into executive session for the purpose of discussion of the pending Collective Bargaining Agreement. All ayes. Motion carried.*

*Mr. Ruse moved and Mr. Minarcin seconded the motion to return to regular session. All ayes. Motion carried.*

### **CORRESPONDENCE**

A thank you card for the expression of sympathy was received from the family of Katherine Mackinnon.

### **ORDINANCES**

**#2016 – 39 - AN ORDINANCE TO APPROVE A COLLECTIVE BARGAINING AGREEMENT WITH THE AMERICAN FEDERATION OF STATE, COUNTY, AND MUNICIPAL EMPLOYEES, AFL-CIO; AND DECLARING AN EMERGENCY.**

Mr. Staczek moved and Mr. Minarcin seconded the motion to read by title only. All ayes. Motion carried. Mr. Staczek moved and Mr. Minarcin seconded the motion to suspend with the second and third reading. Audience comments were requested and none received. Vote on the motion all ayes. Motion carried. Mr. Staczek moved and Mr. Minarcin seconded the motion to declare an emergency. All ayes. Motion carried. Mr. Staczek moved and Mr. Minarcin seconded the motion to adopt. All ayes. Motion carried.

**#2016 – 40 - AN ORDINANCE AUTHORIZING THE ADMINISTRATION TO DISPOSE OF CERTAIN SURPLUS PROPERTY NOT NEEDED FOR ANY MUNICIPAL PURPOSE AND DECLARING AN EMERGENCY.**

Mr. Minarcin moved and Mr. Staczek seconded the motion to read by title only. All ayes. Motion carried. Mr. Staczek moved and Mr. Minarcin seconded the motion to suspend with the second and third reading. Audience comments were requested and John Folcik, 215 Hannum Avenue asked that the list of surplus equipment be made available to those not on the internet. Mr. Scott said that information is always available at city hall. Vote on the motion all ayes. Motion carried. Mr. Staczek moved and Mr. Minarcin seconded the motion to declare an emergency. All ayes. Motion carried. Mr. Staczek moved and Mr. Minarcin seconded the motion to adopt. All ayes. Motion carried.

**#2016 – 41 - AN ORDINANCE ORDERING A MORATORIUM PREVENTING THE ISSUANCE OF ANY PERMITS, LICENSES OR APPROVAL FOR MARIJUANA CULTIVATION, PROCESSING AND/OR SALE OR SIMILAR BUSINESSES WITHIN THE CITY OF ROSSFORD FOR A PERIOD OF ONE HUNDRED AND EIGHTY DAYS AND DECLARING AN EMERGENCY.**

Mr. Minarcin moved and Mr. Staczek seconded the motion to read by title only. All ayes. Motion carried. Mr. Scott said the administration is asking for this as the new law regarding medical marijuana was just passed on September 8<sup>th</sup> and there has not been a chance to look at the language fully regarding the process and we need to review to assure the community is protected. Mr. Minarcin moved and Mr. Ruse seconded the motion to suspend with the second and third reading. Audience comments were requested and none received. Vote on the motion all ayes. Motion carried. Mr. Minarcin moved and Mrs. Eckel

seconded the motion to declare an emergency. All ayes. Motion carried. Mr. Minarcin moved and Mr. Ruse seconded the motion to adopt. All ayes. Motion carried.

**#2016-42 – AN ORDINANCE AUTHORIZING THE ADMINISTRATION TO EXECUTE THE NECESSARY DOCUMENTATION TO PROVIDE FOR CONSTRUCTION OF CURBS ON COLONY ROAD AND DECLARING AN EMERGENCY.**

Mr. Ruse moved and Mr. Minarcin seconded the motion to read by title only. All ayes. Motion carried. Mr. Scott said he was asked by the public works committee to evaluate the curbs on Colony Rd. when the pump stations work was done. He said 190 feet will be replaced and paid for by NWWSD but that 1110 feet of new and replacement curbing is our responsibility. It is estimated that the cost would be between \$25-35,000 so he is asking for authority to not to exceed \$35,000. This will be concrete curbing and is needed now to move this project forward. Mrs. Eckel said that we should have a price from the contractor by now and that this only gives a sign that we are willing to go as high as \$35,000. She said NWWSD should have been able to get this cost quickly based on knowing what their cost was for the 190 feet. Mr. Marquette asked how we decided that Colony Rd. needed curbs versus Elm Tree Rd. and do we have the money in the budget to cover this. Mrs. Eckel said that this is mostly replacing curb that already existed on Colony Rd. versus Elm Tree Rd. which had no curbs. Mr. Scott said that there is money in the road budget for this per Mrs. Freeman. Mr. Ruse said the curbs are needed for erosion protection from the force of the water flowing downhill and that he was told we would have a price for this prior to this ordinance so has not to show our hand to the contractor.

*Mrs. Eckel moved and Mr. Staczek seconded the motion to change the committee of the whole meeting scheduled for September 19<sup>th</sup> to a special meeting to discuss the 50% tax ballot issue, SR65 and signalization projects funding, and Ordinance #2016-42. All ayes. Motion carried.*

This was given a first reading only.

### **RESOLUTIONS**

**#2016 – 26 - A RESOLUTION TO APPROVE PAYMENT TO THE CITY OF PERRYSBURG FIRE DIVISION WHERE THE INVOICE WAS ISSUED PRIOR TO THE PURCHASE ORDER AND DECLARING AN EMERGENCY. SECOND READING**

Mr. Minarcin moved and Mr. Staczek seconded the motion to read by title only. All ayes. Motion carried. Mr. Staczek moved and Mrs. Eckel seconded the motion to suspend with the third reading. Audience comments were requested and none received. Vote on the motion all ayes. Motion carried. Mr. Staczek moved and Mrs. Eckel seconded the motion to declare an emergency. All ayes. Motion carried. Mr. Staczek moved and Mrs. Eckel seconded the motion to adopt. All ayes. Motion carried.

### **COUNCIL REMARKS**

Mr. Staczek asked where we stand as to traffic directions signs being placed at the traffic lights by the library showing the left curve to SR65 and the right to Colony Rd. He believes this was already discussed by the safety committee. Mr. Scott said he will see that this gets done.

Mrs. Eckel said that for the meeting on Monday the 19<sup>th</sup> that council needs to bring ideas to the table for funding for roads should the referendum regarding the 50% tax reciprocity pass.

Mr. Ruse said based on the brevity of tonight's agenda that after the meeting on the 19<sup>th</sup> council could possibly cancel the regular meeting on the 26<sup>th</sup>. He asked the administration to look at our dilapidated structure ordinance and see what can be done about the Shubies building. Mr. Scott said an announcement on that building will be forthcoming very soon.

Mr. Minarcin said that the rental agreement on the Wales Rd. property should be done quickly.

### **AUDIENCE REMARKS**

Jeff Appelhans, 177 Hannum Avenue said the traffic sign by the high school showing lane directions are confusing, asked why the Rossford police report regarding a suspicious person in the 200 block of Hannum said it was a commercial property, and asked what the cost is per household for trash pickup.

Chief Goss said the police report may have been a misprint and Mr. Scott said he will have the per household cost available at the next meeting.

Chief Goss complimented the Rossford United Methodist Church for a nice event on September 11<sup>th</sup> honoring first responders, city, and school staffs.

*Mr. Staczek moved and Mr. Ruse seconded the motion to adjourn. All ayes. Motion carried.*

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*Neil Mackinnon  
Mayor*

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*Robert P. Watrol  
Clerk of Council*

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