

RECORD OF PROCEEDINGS
Minutes of Rossford City Council Meeting
Held November 14, 2016

The meeting was called to order by Mayor Neil MacKinnon III followed by the Pledge of Allegiance.

ROLL CALL: Staczek, Oberdorf, Eckel, Marquette, Ruse, Wagner, Minarcin all present.

APPROVAL OF MINUTES: Minutes of October 24, 2016 regular council meeting were presented to Council. Mr. Oberdorf moved and Mr. Wagner seconded the motion to approve the minutes of October 24, 2016. All ayes except Staczek, Oberdorf, Eckel, and Ruse who abstained. Motion carried.

APPROVAL OF AGENDA: Agenda for regular council meeting of November 14, 2016 was presented to council. Mr. Oberdorf moved and Mr. Staczek seconded the motion to accept the agenda. All ayes. Motion carried.

COMMITTEE REPORTS

Zoning committee report from October 31st was presented by Mr. Marquette (see written report). Mr. Wagner asked if we make Wi-Fi available in the administration building and Mr. Scott said it is, that Mr. Wagner just needs to get the password. Finance committee report from October 24th was presented by Mr. Minarcin (see written report).

REPORT OF MAYOR AND/OR ADMINISTRATOR

Mr. Scott reported that the Halloween Parade went very well with near record attendance and thanked DECA for putting this on. He said we had no hiccups with Trick-or-Treat night, said the Rudolph Run will be on the morning of December 17th with the same route as last year, and the Rec Center parents night out will be on February 11 for 6-9pm. Public Works continues leaf pickup, as does the installation of the backflow preventers. Marina closing is complete, Christmas decorations are up, twenty five trees will be planted in the next couple of weeks, and equipment is being prepared for winter. The fire department reports that calls are up by nine for fire and 38 for EMS to date, and that staffing is now at 30, soon to be 31, with the full staffing level at 35. The police department reports that cameras have been installed in the back parking lot behind the police and public works buildings and that the firing range project is moving along. He said that Mrs. Freeman award that will be presented by the mayor is the seventh award in the last seven years. Colony Rd. pump station project is complete with manhole realignments to take place this week. He said as the last council meeting in December falls on the 26th which is the designated Christmas holiday that the next meeting per the Charter would be on the 27th. He said the Christmas tree lighting is on November 21st at 6:30. He also noted that the planning commission will meet on November 16th at 7:00 to discuss a sign variance request by the new soccer dome. Mr. Staczek questioned having the second meeting in December on the 27th as many might be out of town between the holidays. Mr. Heban said by charter we are required to have two meetings a month other than in July and August.

Mrs. Eckel moved and Mr. Staczek seconded the motion to hold the second meeting in December on December 12th after the conclusion of the first meeting. Mr. Ruse asked about a committee of the whole meeting in December as we don't need an organizational meeting and if we needed to vote on dismissing that meeting. Mr. Heban said he would suggest that we take a formal vote on

cancelling that meeting. Mr. Marquette asked if we don't usually need a meeting at the end of the year to clean up various items. Mr. Heban said if the first meeting on the 12th was a second reading of legislation that the meeting immediately following would allow for the third reading. Vote on the motion Staczek, Oberdorf, Eckel, Minarcin aye. Marquette, Ruse, and Wagner no. Motion passes 4-3. Mr. Staczek made a motion which was seconded by Mrs. Eckel to dismiss the December Committee of the Whole meeting. Mr. Scott asked that council wait on that because he may need a meeting due to some TIF financing and that we wait until the November 28th meeting to make that decision. Mr. Staczek withdrew his motion.

Mayor Mackinnon congratulated the Better Schools for a Better Community committee for their efforts in the school levy passage and said this is the final piece in making this a great community along with the \$150 million in development coming. He congratulated the RHS drama department for a great play, especially Councilman Wagner's son Gabe who had one of the leads. He said this is a special night as one of the best finance directors in the country receives the 2016 Certificate of Achievement for Excellence in Financial Reporting from the Government Financial Officers Association for the U. S. and Canada.

CORRESPONDENCE

One piece of correspondence was read to Council – a thank you note from the Ovarian Cancer Connection to the mayor for allowing them to turn our community teal.

ORDINANCES

#2016 – 45 - AN ORDINANCE AUTHORIZING THE ADMINISTRATION TO ENTER INTO A LEASE FOR CERTAIN REAL PROPERTY OWNED BY THE CITY OF ROSSFORD.

Mr. Oberdorf moved and Mr. Staczek seconded the motion to read by title only. All ayes. Motion carried. Mr. Scott said an employee as applied to rent an empty garage at SR65/Colony Rd which he will use to store a jet ski and a motorcycle. This will be a month to month rent at \$50 monthly Mr. Ruse asked if we could do this without some sort of public notification and Mr. Heban said that was allowed under the code as council is responsible for all the city property. Mr. Staczek moved and Mr. Oberdorf seconded the motion to suspend with the second and third readings. Audience comments were requested and none received. Vote on the motion all ayes except for Mr. Ruse who voted no. Motion carried 6-1. Mr. Staczek moved and Mr. Oberdorf seconded the motion to adopt. All ayes. Motion carried.

#2016 – 46 - AN ORDINANCE AUTHORIZING A CONTRACT WITH THE PUBLIC DEFENDERS COMMISSION OF WOOD COUNTY FOR THE REPRESENTATION OF INDIGENT DEFENDANTS IN ORDINANCE ONLY" CASES FILED BY THE CITY OF ROSSFORD; AND DECLARING AN EMERGENCY.

Mr. Oberdorf moved and Mr. Staczek seconded the motion to read by title only. All ayes. Motion carried. Mr. Heban said council approves this each year as we are required to provide representation for indigent defendants charged under our ordinances. He said the cost has not been over \$1000 for the last several years. Mr. Oberdorf moved and Mrs. Eckel seconded the motion to suspend with the second and third readings. Audience comments were requested and none received. Vote on the motion all ayes. Motion carried. Mr. Oberdorf moved and Mrs. Eckel seconded the motion to declare an emergency. All ayes. Motion carried. Mr. Oberdorf moved and Mrs. Eckel seconded the motion to adopt. All ayes. Motion carried.

#2016-47 – AN ORDINANCE FOR PURCHASE OF GOODS AND SERVICES FOR MORE THAN TEN THOUSAND DOLLARS FROM A SINGLE VENDOR AND TO MAKE CERTAIN CHANGES TO THE EXPENSE APPROPRIATION FOR THE YEAR BEGINNING JANUARY 1, 2016 AND ENDING DECEMBER 31, 2016 AMENDING ORDINANCE 2015-55; AND DECLARING AN EMERGENCY.

Mr. Staczek moved and Mr. Oberdorf seconded the motion to read by title only. All ayes. Motion carried. Mrs. Freeman said this will replace seven laptops in the police vehicles that are unable to communicate with the wireless server in the building. This is being purchased through state pricing. Mr. Minarcin asked if the \$1000 covers installation for all the vehicles and Mrs. Freeman said yes. Mr. Ruse asked if this went through safety committee and was told yes. Mr. Ruse moved and Mr. Minarcin seconded the motion to suspend with the second and third readings. Audience comments were requested and Erin Crawford, 544 Bruns, asked what the total price was and was told \$33,310. Vote on the motion all ayes. Motion carried. Mr. Ruse moved and Mr. Minarcin seconded the motion to declare an emergency. All ayes. Motion carried. Mr. Ruse moved and Mr. Minarcin seconded the motion to adopt. All ayes. Motion carried.

#2016-48 – AN ORDINANCE TO APPROVE THE ESTIMATE OF REVENUES AND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE CITY OF ROSSFORD, OHIO FOR THE PERIOD BEGINNING JANUARY 1, 2017 AND ENDING DECEMBER 31, 2017

Mr. Minarcin moved and Mr. Oberdorf seconded the motion to read by title only. All ayes. Motion carried. This was given a first reading only.

#2016-49 – AN ORDINANCE AUTHORIZING THE AWARD OF A CONTRACT FOR THE PUBLIC WORKS MAINTENANCE BUILDING MEMBRANE ROOF REPLACEMENT; AND DECLARING AN EMERGENCY.

Mr. Staczek moved and Mr. Minarcin seconded the motion to read by title only. All ayes. Motion carried. Mr. Scott said the roof is in really bad shape and he had asked for a bid for 2016 and also a 2017 bid in case can't get done this year. He said Wolfe Roofing was the low bidder for 2016 and indicates they can complete this year. Mr. Staczek moved and Mr. Minarcin seconded the motion to suspend with the second and third readings. Audience comments were requested and none received. Mr. Minarcin asked what happens does not do this year and Mr. Scott said we would have to go to the next bidder as Wolfe did not fill out the 2017 bid correctly. Mr. Ruse asked if we could not waive the deficiency and Mr. Heban said we could but he would suggest notifying the other bidders. Mr. Heban said he has not seen the contract yet in response to Mr. Marquette's question about going into next year. Mr. Scott said that Wolfe is aware of the deficiency and is highly motivated to complete this year, probably in two to three weeks. Vote on the motion all ayes. Motion carried. Mr. Staczek moved and Mr. Minarcin seconded the motion to declare an emergency. All ayes. Motion carried. Mr. Staczek moved and Mr. Minarcin seconded the motion to adopt. All ayes. Motion carried.

RESOLUTIONS

#2016 – 29 - A RESOLUTION TO APPROVE THE MAYOR'S RE-APPOINTMENT OF JOHN FOLCIK TO THE STREET TREE COMMISSION

Mr. Oberdorf moved and Mr. Staczek seconded the motion to read by title only. All ayes. Motion carried. Mr. Oberdorf moved and Mr. Minarcin seconded the motion to suspend with the second and third readings. Audience comments were requested and none received. Vote on the motion all ayes. Motion carried. Mr. Oberdorf moved and Mr. Minarcin seconded the motion to adopt. All ayes. Motion carried.

#2016 -30 - A RESOLUTION TO APPROVE THE MAYOR'S RE-APPOINTMENT OF DAVID MERRELL TO THE STREET TREE COMMISSION

Mr. Staczek moved and Mrs. Eckel seconded the motion to read by title only. All ayes. Motion carried. Mrs. Eckel moved and Mr. Staczek seconded the motion to suspend with the second and third readings. Audience comments were requested and none received. Vote on the motion all ayes. Motion carried. Mrs. Eckel moved and Mr. Staczek seconded the motion to adopt. All ayes. Motion carried.

#2016 -31 - A RESOLUTION TO APPROVE THE MAYOR'S RE-APPOINTMENT OF BETTY WOODS TO THE STREET TREE COMMISSION

Mr. Oberdorf moved and Mrs. Eckel seconded the motion to read by title only. All ayes. Motion carried. Mr. Oberdorf moved and Mr. Staczek seconded the motion to suspend with the second and third readings. Audience comments were requested and none received. Vote on the motion all ayes. Motion carried. Mr. Oberdorf moved and Mr. Staczek seconded the motion to adopt. All ayes. Motion carried.

#2016 – 32 - A RESOLUTION TO APPROVE THE MAYOR’S RE-APPOINTMENT OF JEANNE ZAJAC TO THE STREET TREE COMMISSION

Mr. Staczek moved and Mrs. Eckel seconded the motion to read by title only. All ayes. Motion carried. Mr. Staczek moved and Mrs. Eckel seconded the motion to suspend with the second and third readings. Audience comments were requested and none received. Vote on the motion all ayes. Motion carried. Mr. Staczek moved and Mrs. Eckel seconded the motion to adopt. All ayes. Motion carried.

#2016 -33 - A RESOLUTION TO APPROVE THE MAYOR’S APPOINTMENT OF JUDY HEBAN TO THE MUNICIPAL PLANNING COMMISSION; AND DECLARING AN EMERGENCY

Mr. Oberdorf moved and Mr. Staczek seconded the motion to read by title only. All ayes. Motion carried. Mr. Oberdorf moved and Mr. Staczek seconded the motion to suspend with the second and third readings. Audience comments were requested and none received. Vote on the motion all ayes. Motion carried. Mr. Oberdorf moved and Mr. Staczek seconded the motion to adopt. All ayes. Motion carried.

#2016 – 34 - A RESOLUTION TO APPROVE THE MAYOR’S RE-APPOINTMENT OF HOWARD ZIBBEL TO THE BOARD OF ZONING APPEALS; AND DECLARING AN EMERGENCY

Mr. Staczek moved and Mr. Wagner seconded the motion to read by title only. All ayes. Motion carried. Mr. Staczek moved and Mr. Oberdorf seconded the motion to suspend with the second and third readings. Audience comments were requested and none received. Vote on the motion all ayes. Motion carried. Mr. Staczek moved and Mrs. Eckel seconded the motion to adopt. All ayes. Motion carried.

#2016 – 35 - A RESOLUTION TO APPROVE THE MAYOR’S RE-APPOINTMENT OF JAMES RICHARDS TO THE DESIGN REVIEW COMMISSION; AND DECLARING AN EMERGENCY

Mr. Oberdorf moved and Mr. Staczek seconded the motion to read by title only. All ayes. Motion carried. Mr. Oberdorf moved and Mr. Staczek seconded the motion to suspend with the second and third readings. Audience comments were requested and none received. Vote on the motion all ayes. Motion carried. Mr. Oberdorf moved and Mr. Staczek seconded the motion to adopt. All ayes. Motion carried.

#2016 – 36 - A RESOLUTION TO APPROVE THE MAYOR’S RE-APPOINTMENT OF WILLIAM VERBOSKY, JR. TO THE DESIGN REVIEW COMMISSION; AND DECLARING AN EMERGENCY

Mrs. Eckel moved and Mr. Staczek seconded the motion to read by title only. All ayes. Motion carried. Mrs. Eckel moved and Mr. Staczek seconded the motion to suspend with the second and third readings. Audience comments were requested and none received. Vote on the motion all ayes. Motion carried. Mrs. Eckel moved and Mr. Staczek seconded the motion to adopt. All ayes. Motion carried.

#2016 – 37 - A RESOLUTION SUPPORTING THE ESTABLISHMENT OF THE MAUMEE RIVER WATER TRAIL AS A DESIGNATED WATER TRAIL BY THE OHIO DEPARTMENT OF NATURAL RESOURCES; AND DECLARING AN EMERGENCY

Mr. Oberdorf moved and Mr. Staczek seconded the motion to read by title only. All ayes. Motion carried. Mr. Scott handed out a description and map of the proposed water trail and said it will go from Indiana to Maumee Bay with Veterans Park being a designated stopping point. Our only cost will be for two signs, one on the waterway and one on land. He is asking for this resolution of support for the application. Mr. Wagner said this will be mostly canoeing and kayaking and do we have the room for this and that we need to look at. Mr. Staczek said the marina committee will look at this. This was given a first reading only.

COUNCIL REMARKS

Mr. Staczek thanked everyone who worked on the school issue, thanked the public works department for a great job at the marina this season, and thanked DECA for the Halloween parade. He said he had received a complaint about the concrete curbs on Glenwood that the fill behind the curbs has sunk and needs to be refilled.

Mr. Oberdorf thanked all the department heads and DECA for a great Halloween parade and said Colony Rd. was one heck of a job.

Mrs. Eckel congratulated DECA on the Halloween parade. She asked if anyone had looked at the trenches on Elm St. that have settled. Mr. Scott said they did look and that NWWSD will have the contractor fix.

Mr. Marquette congratulated all involved in the school levy.

Mr. Ruse said he appreciated getting the planning commission agenda and said if our land use plan was in place and approved probably the soccer dome would not be allowed in that location. Unfortunately we cannot deny it without this plan is place and now they are requesting this variance for a sign that he hopes the planning commission declines.

Mr. Wagner thanked everyone for the passage of the school levy, thanked DECA and the Recreation Center for the parade and the Haunted Trail, and said the RHS Drama Club did a great job on the play and gave credit to the Rec Center theatre program for his son having the lead as a freshman.

Mr. Minarcin said we also need to look at Oak St. when reviewing the settling of the trenches on Elm St.

AUDIENCE REMARKS

Erin Crawford, 544 Bruns, said she would like to see one week between the December meetings rather than two in one day.

Wendell Charles, 106 Cove Lane, asked why the football field was being renovated first in the school improvements after the levy passage. He was told that was a question for the school board. Mrs. Eckel did say it probably is due to wanting to due construction from back to front and the fact there are no football games until next September.

Mr. Wagner moved and Mr. Minarcin seconded the motion to adjourn. All ayes. Motion carried.

Neil A. MacKinnon III
Mayor

Robert P. Watrol
Clerk of Council