

RECORD OF PROCEEDINGS
Minutes of Rossford City Council Meeting
Held November 28, 2005

The meeting was called to order by Mayor William Verbosky Jr. and was opened with the Pledge of Allegiance.

ROLL CALL: Kovach, Jakubec, Hermes, Marquette, Eckel, Oberdorf, and Richards all present.

APPROVAL OF MINUTES: Approval of regular council meeting minutes of November 14, 2005. Mrs. Jakubec moved and Mr. Richards seconded the motion to approve the minutes. All ayes. Motion carried.

APPROVAL OF AGENDA: Agenda for regular council meeting of November 28, 2005 was presented to council. Reports from Economic Development, Public Safety, and Recreation committees added. Mr. Richards moved and Mrs. Jakubec seconded the motion to approve the agenda as amended. All ayes. Motion carried.

COMMITTEE REPORTS

ECONOMIC DEVELOPMENT

Mr. Richards presented the committee minutes of November 19, 2005. Committee discussed the request for proposal on the downtown development/market study which had been requested and evaluated by the RBA. The committee accepted the recommendation of the RBA that Poggemeyer Design Group be retained to perform this study. The goal is to obtain grants totaling \$30,000 to fund this study which will develop a plan for revitalization of the downtown business district. The committee thanked the RBA and its members for its efforts and recommended that council move forward with the proposal.

In response to a question from Mr. Hermes it was explained by Mr. Ciecka and Mr. Richards that if the application for grants totaling \$30,000 is not successful that Poggemeyer will get nothing and the project will not go forward. Mr. Marquette asked if this proposal had already been submitted to the RBA and was told by Mr. Richards that the RBA was the initiator of this process, had received several RFP's, and made the selection of Poggemeyer with which the Economic Development committee agreed.

PUBLIC SAFETY

Mrs. Eckel presented the committee minutes of November 14, 2005. The committee was given proposed ordinances by Chief Foy regarding cost recovery, junk vehicles, and motorized scooters to discuss and review. They were informed that the drug fine monies should be available by the first of the year and that some of these recovered monies must be used for policing of future drug activities, received a detailed report on the condition of all police vehicles, informed that the police intern is still working on updating the policy manual, and told the property auction will be rescheduled. The civil service list has been certified and sergeants interview were completed in November. Chief Foy has asked that Officer Marek be promoted to sergeant as soon as possible, and that Officer Reville be promoted to provisional sergeant. Chief Foy said the records clerk has returned to a 25 hour a week schedule, discussed the contract with Bill Hamilton, and announced his plans to resign in the first part of 2006.

Mrs. Jakubec asked how much money may be coming in from drug fines. Mrs. Eckel believes the amount is about \$40,000 and it all has to be used for future drug policing. Mrs. Jakubec also asked about the cost to the city be when the school stops paying ½ of Bill Hamilton's salary. Mrs. Eckel said that had not been determined yet. Mr. Hermes said the DARE grant has not yet been approved for 2006. Mayor Verbosky talked about the school's scaling back of the DARE program and doing it in-house. Mr. Oberdorf asked about the records clerk hours and was told by Mrs. Eckel that the clerk had been cut to 10 hours a week earlier which had resulted in a backlog of work. Mr. Hermes commented that the proposal regarding cost recovery involves billing insurance for cost associated with emergency calls and consideration will be given to combining police and fire cost recovery efforts. Mr. Kovach said he doesn't understand the idea of keeping Hamilton on in 2006 if there is no DARE program for him to run, he questioned what would be his

duties. Mrs. Eckel said no decisions have been made yet. Mayor Verbosky said Mr. Ciecka and he will be meeting with the police chief and others soon to discuss personnel issues. Mr. Oberdorf asked that the school issue regarding DARE be clarified. Mr. Ciecka said this was a school decision to scale back the joint DARE program.

RECREATION

Mrs. Jakubec presented the committee minutes of November 17, 2005. Items discussed were RFP's for repairs to the Recreation Center, concession stand financial report, ongoing winter programs, and repairs needed on tennis court lights at Beech St. Park. Recreation director Sloan said she is contacting the schools regarding using Eagle Point school for 3 & 4 year old T-Ball. John Folcik asked the courtyard lights at the center be checked. The committee recommended that the proposal of Poggemeyer Design Group for repairs to the Recreation Center be accepted and forwarded to Council and the Administration so that work can begin immediately. The committee also recommended that John Vrablic be asked to assess the tree located outside the lobby door.

Mayor Verbosky said there is an opening on the Recreation committee for which he has received a recommendation from Pat Sloan. He is contacting that person first to gauge their willingness to serve. Mr. Marquette asked what is holding up the repairs to the wall at the Recreation Center. Mr. Ciecka said they were waiting for cost estimates from other firms. Mrs. Jakubec said that the concern is that the work be done before bad weather sets in.

Mr. Richards moved and Mrs. Eckel seconded the motion to accept the reports as given. All ayes. Motion carried.

REPORT OF MAYOR AND/OR ADMINISTRATOR

Mayor Verbosky reminded everyone that the tree lighting ceremony will take place on December 11th with carols being sung, Santa present, and cookies and hot chocolate provided. This event is being coordinated by Nancy Rust of the RBA. He said that the organizational meeting will be held December 5th and new and reelected council members will be sworn in, committee assignments made, and President of Council selected. He thanked Councilwoman Jakubec for her years of service to the community and said it had been his pleasure to work with her over these years. He thanked her for her support and all the things she has done for the city as a councilperson and council president.

Mr. Ciecka said he had received correspondence from the state auditor's office regarding the scope of the performance audit. They plan to begin work the week of February 6, 2006 with a final report expected in July 2006.

CORRESPONDENCE

None

INTRODUCTION OF ORDINANCES

ORDINANCE #2005-39 – AN ORDINANCE REJECTING THE REQUEST OF PAUL AND MELLA PETERS FOR DETACHMENT OF TERRITORY FROM THE CITY OF ROSSFORD TO PERRYSBURG TOWNSHIP, WOOD COUNTY, OHIO AND DECLARING AN EMERGENCY. SECOND READING.

Mr. Richards moved and Mrs. Jakubec seconded the motion to read by title only. All ayes. Motion carried. Mayor Verbosky said he had received correspondence from the Peters explaining their reasons for this request but that he was still opposed to the detachment and requested the ordinance be passed. Mr. Marquette asked how they came to be part of the city if they did not want to and was told by Mr. Ciecka that as long as a majority of the property owners in the affected area signs it is legal. Mr. Richards moved and Mr. Oberdorf seconded the motion to suspend with the third reading. Audience comments were asked for and none received. Vote on the motion all ayes. Motion carried. Mr. Richards moved and Mr. Oberdorf

seconded the motion to declare an emergency. All ayes. Motion carried. Mr. Richards moved and Mrs. Jakubec seconded the motion to adopt. All ayes. Motion carried.

ORDINANCE #2005-40 – AN ORDINANCE APPROVING EASEMENT AND RIGHT OF WAY TO BUCKEYE CABLEVISION; AND DECLARING AN EMERGENCY.

Mr. Richards moved and Mrs. Eckel seconded the motion to read by title only. All ayes. Motion carried. Mr. Ciecka explained that the city is looking at obtaining phone service through Buckeye Tel and this required an additional wire to be installed requiring the easement. Mrs. Eckel asked if all the city buildings will obtain this phone service and was told by Mr. Ciecka just the main city building will get at this time. Mr. Hermes if this easement has an expiration date and was told by Mr. Ciecka that it will run with the service, which will lapse if the service is cancelled. This was given a first reading only.

ORDINANCE #2005-41 – AN ORDINANCE AUTHORIZING A CONTRACT WITH POGGEMEYER DESIGN GROUP TO ASSIST WITH THE PREPARATION OF A COMPREHENSIVE DOWNTOWN PROGRAM; AND DECLARING AN EMERGENCY.

Mr. Richards moved and Mr. Oberdorf seconded the motion to read by title only. All ayes. Motion carried. Mr. Richards explained that this ordinance relates to the economic development report. Mr. Richards moved and Mrs. Jakubec seconded the motion to suspend with the second and third readings. Audience comments were asked for and none received. Vote on the motion all ayes. Motion carried. Mr. Richards moved and Mr. Oberdorf seconded the motion to declare an emergency. All ayes. Motion carried. Mr. Richards moved and Mr. Oberdorf seconded the motion to adopt. All ayes. Motion carried.

ORDINANCE #2005-42 – AN ORDINANCE AUTHORIZING PAYMENT OF \$2,737 TO EQ INDUSTRIAL SERVICES, INC. FOR STORM SEWER REPAIR AND WASTE WATER REMOVAL; AND DECLARING AN EMERGENCY.

Mr. Richards moved and Mrs. Jakubec seconded the motion to read by title only. All ayes. Motion carried. Mr. Ciecka explained that this is related to the contamination of former gas station on Dixie Highway. It had been anticipated that this bill would be paid by the responsible party but that party has not yet been determined. He said this will be reimbursed by the responsible party when that party is legally determined. Mr. Marquette asked who called EQ Services originally and was told the fire department. He said in his experience the buyer of the property usually is responsible for all issues, should pay the bill, and then seek reimbursement from whomever they feel is responsible and that in his opinion the current owner of the property should be responsible. Mr. Oberdorf asked what is the likelihood Lyden Oil will end up paying. Mr. Ciecka said that whoever is determined to be responsible will pay and that this amount can be put on the property owner's tax bill if necessary. Mr. Richards moved and Mrs. Jakubec seconded the motion to suspend with the second and third readings. Audience comments were asked for and none received. Vote on the motion all ayes. Motion carried. Mr. Richards moved and Mrs. Jakubec seconded the motion to declare an emergency. All ayes. Motion carried. Mr. Richards moved and Mrs. Jakubec seconded the motion to adopt. All ayes. Motion carried.

ORDINANCE #2005-43 – AN ORDINANCE AUTHORIZING THE AWARD OF A CONTRACT IN THE AMOUNT OF \$124,630 TO JAMES G. ZUPKA C.P.A., INC. FOR AUDITS OF THE CITY OF ROSSFORD FOR FISCAL YEARS 2005-2009; AND DECLARING AN EMERGENCY.

Mr. Richards moved and Mrs. Jakubec seconded the motion to read by title only. All ayes. Motion carried. Mr. Ciecka explained that RFP's were sent to eight firms to provide auditing services as required by the state. Only two proposals were received and they were reviewed and ranked by both Finance Director Sabin and the State Auditors office, bids were asked for and the low bid was from Zupka. This is the recommendation from the state auditor's office. Mr. Kovach asked why this is for a five year term. Mr. Ciecka said the state auditor requires a multi-year contract. Mr. Hermes asked what the cost of the previous contract was and asked that the other bid prices be included in the ordinance. This was given a first reading only.

ORDINANCE #2005-44 – AN ORDINANCE TO PROVIDE APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE CITY OF ROSSFORD, OHIO FOR THE PERIOD BEGINNING JANUARY 1, 2006 AND ENDING DECEMBER 31, 2006; AND DECLARING AN EMERGENCY.

Mr. Oberdorf moved and Mr. Richards seconded the motion to read by title only. All ayes. Motion carried. Mr. Ciecka explained that this is the 2006 budget presented for first reading tonight. He said that income tax revenue remains essentially the same that a conservative approach was used in preparing this budget, and that future development is a primary issue. This budget takes into affect the recently passed 3.5 mill levy, no increases in the water/sewer funds, no selling of any additional debt, and no refuse fees. A major expense will be wage increases for union personnel and hopefully non-union personnel. The capital improvement funds realized from the levy are shown as a separate line item in the budget for tracking purposes. Mayor Verbosky asked that council review the budget between now and December 12th and review any questions with Mr.Ciecka or Mrs. Sabin. He said they are still checking what is due from unpaid 2005 refuse fees, that is has been two years since department heads have had a raise, and that the budget is conservative as to development in the Crossroads. This was given a first reading only.

INTRODUCTION OF RESOLUTIONS

RESOLUTION #2005-13 – A RESOLUTION TO APPROVE THE MAYOR'S APPOINTMENT OF BARBARA MONTAGUE TO THE STREET TREE COMMISSION; AND DECLARING AN EMERGENCY.

Mr. Richards moved and Mrs. Jakubec seconded the motion to read by title only. All ayes. Motion carried. Mayor Verbosky said Mrs. Montague has been contacted and will accept the appointment. Mr. Richards moved and Ms. Jakubec seconded the motion to suspend with the second and third readings. Audience comments were asked for and none received. Vote on the motion all ayes. Motion carried. Mr. Richards moved and Mrs. Jakubec seconded the motion to declare an emergency. All ayes. Motion carried. Mr. Richards moved and Mrs. Jakubec seconded the motion to adopt. All ayes. Motion carried.

COUNCIL REMARKS

Mr. Marquette commended the Hamilton and Cook families on the new business N'Ergie and the improvements they made to a building that had been an eyesore for several years. He suggested that new homeowners receive a mailing with the rules and regulations of the city to prevent potential violations. Mr. Richards said he will get the name of a commercial service to the administrator that will track new homeowners. Mr. Marquette thanked Mrs. Jakubec for being a calming effect on him for ten years and said he will miss her.

Mrs. Eckel thanked Mrs. Jakubec for being an excellent role model for her and a great asset to the community and she will be missed.

Mr. Oberdorf said it has been a pleasure to work with Mrs. Jakubec and he will miss her.

Mr. Richards added that Mrs. Jakubec has been an example of community service and that Rossford is the good place it is because of Mrs. Jakubec and her leadership.

Mr. Hermes thanked Mrs. Jakubec for everything she has done for the city.

Mr. Kovach said he has known Mrs. Jakubec for many years and it has been a pleasure for him to have had the opportunity to serve with her.

Mrs. Jakubec asked that the safety committee review the merits of an ordinance that would provide require smoke detectors in rental properties. She said that twenty years ago the recreation committee met in the damp basement of Walnut Street school and the senior group met in council chambers. Mrs. Jakubec said the Rossford Recreation Building was born of want and need and after becoming a reality is now the focal point of the downtown area and the envy of neighboring communities and that we are fortunate to have Pat Sloan to direct it. She encouraged the RBA and the Economic Development committee to develop guidelines for improving the facades of existing businesses and empty store fronts. She commended the members of the Tree commission who have given tirelessly of their time and resources to beautify the city and bring recognition as a Tree City, USA. She asked that all council members remember their promises to their constituents and protect the integrity of our established neighborhoods. She thanked all those who cast

their votes for her in five elections, thanked the mayors, administrators, council people, law directors, department heads, and all those who work or have worked over the past twenty years in this fine city. She said it has been a privilege to be a public servant.

AUDIENCE REMARKS

None

Mr. Richards moved and Mr. Oberdorf seconded the motion to adjourn. All ayes. Motion carried.

William Verbosky Jr.
Mayor

Robert P. Watrol
Clerk of Council